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| Meeting Information |
| Date: | **October 24, 2017** | Location: | VIP North Room |
| Time: | 6:30-8:00pm | Meeting Type: | Board Meeting |
| Facilitator | Lynda Ostashek | Note Taker | Courtney Panas |
| Attendees: | Please advise Lynda if not able to attend.Bev MarieCara LyndaCourtney Rene~~Diane~~ Shannon |
| Quorum: | 5 of 8 |
| **Preparation for Meeting** |
| Please Read: | <https://campbellriversc.uplifterinc.com/pages/Meetings/October-24-2017-mtg/>  |
| **standing AGenda Items** | **Presenter** | **Time AlloTted** |
| 1 | Call to order | Lynda |  |
| 2 | Quorum (5 of 8 Board members)—if no quorum is reached the meeting reconvenes to the following month. | Courtney |  |
| 3 | Agenda—motion to Approve the Agenda. | Lynda |  |
| 4 | Previous Minutes (September) | Courtney |  |
| 5 | Secretary’s Report | Courtney |  |
| 6 | Correspondence | Lynda |  |
| 7 | Finance | Lynda |  |
| 8 | Policies and Procedures | Lynda |  |
| **Action Items from Previous meeting(s)** | **lead** | **Due Date** |
| 1 | Lynda will draft a Club Safety policy with input from Coaches, etc. and present for approval. | Lynda | ongoing |
| **Reports** | **lead** | **Time AlloTted** |
| 1 | President/Vice-President’s Report | Lynda/Diane |  |
| 2 | Registrar’s Report | Marie |  |
| 3 | Recreation Director | Cara |  |
| 4 | Test Chair Report | Lynda |  |
| 5 | Publicity Report | Bev |  |
| 6 | Director of Skating Report | Rae Anne |  |
| **New Items** | **Responsible** | **time allotted** |
| 1 | Volunteer Form |  |  |
| 2 | Code of Conduct |  |  |
| 3 | Gala 2018 |  |  |
| 4 | AGM |  |  |
| 5 | Skate-a-thon |  |  |
| 6 | Christmas Family Skate |  |  |
| 7 | Bagging Groceries |  |  |
| 8 |  |  |  |
| **ADJOURNMENT \_\_\_\_\_\_ p.m.** |
| **NEXT MEETINGS:** *starts at 6:30pm, in the Pinecrest room unless otherwise advised*November 21, 2017December 19January 23, 2018February 20March 20 |