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| Meeting Information | | | | | | |
| Date: | | **October 24, 2017** | Location: | | VIP North Room | |
| Time: | | 6:30-8:00pm | Meeting Type: | | Board Meeting | |
| Facilitator | | Lynda Ostashek | Note Taker | | Courtney Panas | |
| Attendees: | | Please advise Lynda if not able to attend.  Bev Marie  Cara Lynda  Courtney Rene  ~~Diane~~ Shannon | | | | |
| Quorum: | | 5 of 8 | | | | |
| **Preparation for Meeting** | | | | | | |
| Please Read: | | <https://campbellriversc.uplifterinc.com/pages/Meetings/October-24-2017-mtg/> | | | | |
| **standing AGenda Items** | | | | **Presenter** | | **Time AlloTted** |
| 1 | Call to order | | | Lynda | |  |
| 2 | Quorum (5 of 8 Board members)—if no quorum is reached the meeting reconvenes to the following month. | | | Courtney | |  |
| 3 | Agenda—motion to Approve the Agenda. | | | Lynda | |  |
| 4 | Previous Minutes (September) | | | Courtney | |  |
| 5 | Secretary’s Report | | | Courtney | |  |
| 6 | Correspondence | | | Lynda | |  |
| 7 | Finance | | | Lynda | |  |
| 8 | Policies and Procedures | | | Lynda | |  |
| **Action Items from Previous meeting(s)** | | | | **lead** | | **Due Date** |
| 1 | Lynda will draft a Club Safety policy with input from Coaches, etc. and present for approval. | | | Lynda | | ongoing |
| **Reports** | | | | **lead** | | **Time AlloTted** |
| 1 | President/Vice-President’s Report | | | Lynda/Diane | |  |
| 2 | Registrar’s Report | | | Marie | |  |
| 3 | Recreation Director | | | Cara | |  |
| 4 | Test Chair Report | | | Lynda | |  |
| 5 | Publicity Report | | | Bev | |  |
| 6 | Director of Skating Report | | | Rae Anne | |  |
| **New Items** | | | | **Responsible** | | **time allotted** |
| 1 | Volunteer Form | | |  | |  |
| 2 | Code of Conduct | | |  | |  |
| 3 | Gala 2018 | | |  | |  |
| 4 | AGM | | |  | |  |
| 5 | Skate-a-thon | | |  | |  |
| 6 | Christmas Family Skate | | |  | |  |
| 7 | Bagging Groceries | | |  | |  |
| 8 |  | | |  | |  |
| **ADJOURNMENT \_\_\_\_\_\_ p.m.** | | | | | | |
| **NEXT MEETINGS:** *starts at 6:30pm, in the Pinecrest room unless otherwise advised*November 21, 2017 December 19 January 23, 2018 February 20 March 20 | | | | | | |